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NICOLE MAJESKI
SECRETARY



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES

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JANA SIMPLER
DIRECTOR

Power Of Attorney Requirements

Those obtaining the authority to sign for another can be notated as an Attorney in Fact, Power of Attorney, or Agent. For this document, all will simply be referred to as POA.

1. The POA must sign the applicant's name.
2. The POA must sign their name along with the type of authorization such as Agent, POA, or Attorney in Fact.
3. The POA document may assign authority to "see below" as long as a list of all authorized persons for a company is present on the document. "See attached" is not permitted.
4. The POA cannot be assigned to a person whose name is not on the company list; a Limited Power of Attorney granting the individual authority would need to be submitted.
5. Limited Power of Attorney should indicate that the POA is for a specific vehicle AND motor vehicle processing only.
6. The POA must be all handwritten or typed.
7. The POA cannot be assigned to a company, it must indicate the full name of a person.
8. The named authority cannot be handwritten on a typed document unless initialed by the person granting authority (i.e., the customer).
9. The POA must be completed in full to include full names, complete vehicle information, the act that can be performed with the POA, the date of all signatures, and a notary.
10. Modifications to the POA must be initialed by the person granting authority (i.e., the customer) accepting the change.
11. A Power of Attorney is only valid for 365 days.
12. 21 Del.C. §3201, et.seq., and in particular, §3208(b)(5) a POA specific for performing DMV paperwork expires after one (1) year from the date signed.
13. 29 Del.C. §4317(b) A notarial officer may not perform a notarial act with respect to a record to which the officer or the officer's spouse is a party or in which either of them has a direct beneficial interest.
14. A notarial officer may certify that a tangible copy of an electronic record is an accurate copy of the electronic record.

To obtain specifics about Delaware Notary Public, please visit: <https://notary.delaware.gov/faqs/>